

**APPLICATION FOR PERMIT
FOR ROAD CLOSURE**

OFFICE USE ONLY

Permit No.: _____

Date Received _____

Received By _____

Application Fee \$ _____

Cash Check No. _____

Applicant: _____

Contact Person: _____

Address: _____

City/State/Zip: _____

Phone #: _____ 24 Hour Emergency Phone #: _____

Purpose of Closure: _____

Location of Closure: _____

Time Limit: Date: _____ To: _____

Hours: _____ (AM/PM) To: _____ (AM/PM)

Type of Closure:

() Complete closure to all traffic 24-hours each day

() Partial Closure 24-hour each day

() Complete closure to through traffic during working hours

() Partial Closure to through traffic during working hours

() Close road to through traffic, allowing local and emergency traffic at all times

() Emergency vehicles will be allowed passage at all times

INSTRUCTIONS FOR APPLICANTS:

1. The Applicant submitting for a permit to close a road within the Bourbon County Public right-of-way shall not perform such operations except under authority of the permit issued by Bourbon County.
2. Applicant shall notify and obtain signatures from any Public Service Department, which includes: Fire Departments/Districts, the Highway Patrol, the Sheriff's Office, any School Districts, the Postal Service, local newspapers and all utilities affected by the closure, and submit the *Road Closure Consent Form for Public Utilities* with the application.
3. The Applicant shall notify and obtain signatures on the *Road Closure Consent Form for Residential Properties* from all property owners along the segment of road to be closed and submit with application.
4. Applicant shall submit with application a traffic control plan and detour map for the proposed road closure.
5. Application must be submitted at least fourteen (14) days prior to the requested closure date.
6. All Contractors or ROW Occupants desiring to close a road within the Bourbon County Public right-of-way shall submit a certificate of insurance showing that the Applicant has secured liability and property damage insurance for all elements of the proposed operations, having a single limit for Bodily Injury Liability and Property Damage Liability combined of an amount not less than two million dollars (\$2,000,000) naming Bourbon County and its officers, agents, and employees as additional insured.
7. Bourbon County reserves the right to prohibit the use or occupation of specific portions and/or all of the County Public right-of-way and may deny the permit on grounds that the road closure would compromise the public safety of or substantial public inconvenience. If County denies the road closure, they must notify Applicant within seven (7) days after they receive the *Application for Permit for Road Closure*.

PERMIT TERMS AND CONDITIONS:

1. This permit authorizes the Permittee to enter and occupy Bourbon County Public right-of-way at the designated location to perform only the operations approved by the County Road and Bridge Supervisor or County's Representative. The permit may be revoked, annulled, or terminated by Bourbon County at any time if the Permittee willfully or negligently fails to comply with any permit provision or a county notice, or if operations are not performed in conformity with permit requirements.
2. The term "Permittee" shall mean the permittee, permittee's principals, partners, agents, contractors, successors and assigns to whom the Permit has been granted to by Bourbon County.
3. The Permittee shall at Permittee's sole cost and expense promptly repair all Permittee's damage to the County Public right-of-way and/or property and restore the County Public right-of-way and/or County property to a condition at least in as good and a safe condition as it existed before Permittee's work commenced. If Permittee fails to fully comply with this condition within a reasonable time, the County may do, order, or have done any work necessary to restore the good and safe condition of the County Public right-of-way and/or property, and the Permittee, by acceptance of this Permit, agrees that, upon demand by the County, the Permittee shall reimburse the County for all costs of repair and restoration work.
4. The Bourbon County Board of Commissioners reserves the right, at any time, to change, amend, modify, or terminate any condition of this Permit to conform to federal, state, or county laws, regulations, or codes enacted subsequently to the permit issuance date. The Board of Commissioners or County Road and Bridge Supervisor may revoke this permit if the Permittee fails to comply with such changes.
5. The Permittee is responsible to be familiar with and abide industry standards and federal, state, and county laws, regulations, and codes applicable to the work. Signage, barricades, and traffic control in the vicinity of the work shall strictly conform to provisions of the Manual on Uniform Traffic Control Devices (MUTCD), 2009 Edition with Revisions 1 and 2.

6. The Permittee remains fully responsible, at all times, for safety of the work zone, maintenance and upkeep of the signs, and road closure devices used. Upon reopening of the road, the Permittee is responsible for the removal of all signs, barricades, etc., and notification to the Bourbon County Road and Bridge Department.
7. In the event that closure of road is to be extended, a minimum of seven (7) days advance notification and approval by the Bourbon County Road and Bridge Supervisor is necessary. An additional permit fee will be required for the extension.
8. An approved signed copy of this permit and traffic control plan shall be on the premises before and during the period of the road closure.
9. **BY ACCEPTING THIS PERMIT AND COMMENCING THE WORK, THE PERMITTEE AGREES TO INDEMNIFY AND HOLD HARMLESS BOURBON COUNTY FROM ALL CLAIMS, ACTIONS, LAWSUITS OR DAMAGES OF ANY KIND AND DESCRIPTION WHICH MAY ACCRUE TO OR BE SUFFERED BY ANY PERSON, CORPORATIONS, OTHER ENTITY, OR REAL OR PERSONAL PROPERTY BY REASON OF PERFORMANCE OF THE WORK, CHARACTER OF MATERIALS USED OR MANNER OF INSTALLATION OR CONSTRUCTION, OR THE MAINTENANCE OR OPERATION OF THE INSTALLATIONS, OR IMPROPER OCCUPANCY OF THE COUNTY PUBLIC RIGHT-OF-WAY OR PUBLIC OR PRIVATE REAL OR PERSONAL PROPERTY, AND IN THE CASE ANY SUCH CLAIM IS MADE OR AN ACTION OR LAWSUIT IS COMMENCED AGAINST BOURBON COUNTY FOR DAMAGES ARISING OUT OF ANY OF THE ABOVE CAUSES, THE PERMITTEE SHALL, UPON NOTICE FROM THE COUNTY OF SUCH CLAIM OR COMMENCEMENT OF SUCH ACTION OR LAWSUIT, DEFEND THE SAME AT THE PERMITTEE'S SOLE COSTS AND EXPENSE SHALL FULLY SATISFY ANY JUDGEMENT AFTER SAID LAWSUIT SHALL HAVE BEEN FINALLY DETERMINED ADVERSELY TO THE COUNTY. THIS HOLD HARMLESS AND INDEMNIFICATION SHALL SURVIVE EXPIRATION OF THE PERMIT.**

PERMITTEE ASSUMES ALL LIABILITY FOR PERMITTEE AND ANY OF ITS RESPECTIVE RELATED ENTITIES' AGENTS, EMPLOYEES, CONTRACTORS, SUBCONTRACTORS, MATERIAL SUPPLIERS, VENDORS, TRANSPORT PROVIDERS, DESIGNEES AND REPRESENTATIVES.

ROAD CLOSURE PERMIT CONSENT FORM FOR PUBLIC SERVICES

We are aware of the planned closure of _____ between
NAME OF ROAD CLOSED
_____ and _____ from
_____ to _____ between the hours of _____ and _____.
DATE DATE AM/PM AM/PM

We have no objection as long as standard traffic control procedures are followed.

(Department)

print

signature

Contact No. _____

(Department)

print

signature

Contact No. _____